

General Information

LOCATION & DATES

Gaylord Texan Resort & Convention Center
Longhorn Exhibition Halls A & B
1501 Gaylord Trail
Grapevine, TX 76051

Tuesday, October 26 to Wednesday, October 27, 2021

EXHIBITOR MOVE-IN

Monday, October 25 8:00 AM to 6:00 PM

NOTE: After 4:30 PM, overtime rates will be in effect.

SHOW HOURS

Tuesday, October 26 2:15 PM to 6:15 PM
Wednesday, October 27 8:00 AM to 12:00 Noon

EXHIBITOR MOVE-OUT

Wednesday, October 27 12:00 Noon to 3:00 PM

Outside carriers must be checked in by **Wednesday, October 27** at **2:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes the following standard equipment:

8' High Draped Backwall – Colors: Black
8' High Draped Siderails – Color: Black
2 – 6' Draped Tables - Color: Black
6 – Side Chairs
1 – Wastebasket
1 – 7" x 44" Identification Sign with Company Name & Booth Number

The exhibit hall will be carpeted wall-to-wall. Color: Tuxedo (Black & Grey speckled)

General Information (cont.)

HARGROVE ADVANCE ORDER DEADLINE

Friday, October 8, 2021

Hargrove's advance prices apply to orders received with payment by the deadline date.

NEED HELP? WE'RE HERE FOR YOU!



HARGROVE EXHIBITOR SERVICES // 301.306.4627 or exhibitorservices@hargroveinc.com



HARGROVE SHIPPING // [Request a Quote](#) // 301.306.4620 or shipping@hargroveinc.com

ADVANCE SHIPPING

Advance shipping begins **Wednesday, September 22** at **8:00 AM** and ends **Thursday, October 21** at **4:00 PM**.

Advance shipping address:
(Your Company Name & Booth Number)
2021 AD Electrical Meeting
c/o Hargrove
TForce Freight c/o Crane Cartage LLC
4050 Valley View Lane, Suite 100
Irving, TX 75038

DIRECT SHIPPING

Direct shipping will begin on **Monday, October 25** at **8:00 AM**.

Direct shipping address:
(Your Company Name & Booth Number)
2021 AD Electrical Meeting
c/o Hargrove
Gaylord Texan Resort & Convention Center
Longhorn Exhibition Halls A & B
1501 Gaylord Trail
Grapevine, TX 76051

NOTE: Advance shipments will be moved to show site on overtime and an additional surcharge will apply.